



## Part B – Drug Facilitated Sexual Assault Kit Evidence Collection Information and Instructions

If you have any questions, please contact the Division of Criminal Justice Services (DCJS) Office of Forensic Services (OFS) at [kits@dcjs.ny.gov](mailto:kits@dcjs.ny.gov) or 518-457-1901.

The Part B Kit is to be used **only** in cases where there is a suspicion of a drug facilitated sexual assault. The Part B Kit **must** be used in conjunction with the Part A Kit and cannot be used on its own. This kit is generally used within 120 hours of a sexual assault. Collected kits must be refrigerated.

Collect **both** blood and urine specimens from patients in all cases. Urine specimens should be collected as soon as possible, but **not** before completing the Part A Kit evidence collection. The first urine after the drugging is critical; every time the patient urinates the chance of detecting a drug, if present, diminishes. Therefore, every effort should be made to obtain the first urine specimen. If a urine specimen is collected at the start of the exam for a pregnancy test, the leftover urine should **not** be thrown out.

The Part B Kit contains:

- Blood and Urine Specimen Collection Instructions
- Drug Facilitated Sexual Assault Laboratory Information Form
- Patient Consent Form for Evidence Collection and Release or Storage
- Antiseptic Prep Pad
- 2x 6ml Gray Top Blood Tubes
- 100 ml Urine Specimen Bottle
- Ziptop Bag
- Liquid Absorbing Sheet
- 3x Evidence Seals
- Security Seal

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## Instructions

**STEP 1** The provider should review and complete the Part B Kit - Drug Facilitated Sexual Assault Patient Consent Form with the authorizing patient or guardian.

**STEP 2** Fill out the Drug Facilitated Sexual Assault Forensic Laboratory Information Form.

### *Blood Specimen Collection*

Blood specimen collection must be performed by a physician, registered nurse, or trained phlebotomist. If the provided blood tubes have expired, use two gray top tubes from the medical provider's supply.

**STEP 3** Cleanse the blood collection site with the provided alcohol-free prep pad. Following normal provider procedure, use the provided gray top blood tubes to collect blood specimens from the patient. Fill both tubes to the maximum volume.

Immediately after blood collection, assure proper mixing of anticoagulant powder by slowly and completely inverting the blood tube several times. *Do not shake vigorously.*

**STEP 4** Write the patient's name directly on the white label on the blood tube. Fill in the date on two of the three provided evidence seals. Affix center of the seals to the top of the blood tube rubber stoppers and press ends of seals down the sides of the blood tubes. Return filled and sealed tubes to specimen holder.

### *Urine Specimen Collection*

**STEP 5** Have the patient void directly into the provided urine specimen bottle. Do not use clean catch method. Collect 100 ml. of urine, or as much as possible.

**STEP 6** After specimen collection, replace cap and tighten down to prevent leakage.

**STEP 7** Fill in the date on the remaining evidence seal. Affix center of seal to the top of the bottle cap and press ends of seal down the sides of the bottle. Return filled and sealed bottle to specimen holder.

**STEP 8** Place specimen holder inside the provided ziptop bag, then squeeze out excess air and close bag. Be sure to place liquid absorbing sheet inside ziptop bag. Place specimen holder in kit box.

**STEP 9** Make three copies of the Drug Facilitated Sexual Assault Forensic Laboratory Information Form. Place the original in the Part B Kit box, retain a copy in the patient's medical record, provide a copy to the patient, and provide the third copy to law enforcement, if releasing evidence.

**STEP 10** Close the Part B Kit box, fill in the date and provider's initials on the security seal, and seal the Part B Kit box.

**STEP 11** Complete information requested on Part B Kit box top.

**STEP 12** Place completed, sealed kit in a secure and refrigerated storage area, in accordance with medical provider's protocol. If the patient consented to releasing evidence, give sealed Part B Kit to law enforcement official. If the Part B Kit is not being released to law enforcement, coordinate the transfer of collected evidence to the long term storage facility. Be sure to properly document chain of custody.